

**COUNTY OF SAN DIEGO
VOLUNTEER REPORT FROM
PERIOD JULY 1, 2002 – JUNE 30, 2003**

COUNTY OF SAN DIEGO
BOARD OF SUPERVISORS
2003 JUL 17 PM 3:30

THOMAS J. PASTUSZKA
CLERK OF THE BOARD
OF SUPERVISORS

1. DEPARTMENT/COURT INFORMATION:

Department/Court: AGRICULTURE, WEIGHTS & MEASURES

Division/Unit: Department-Wide

2. VOLUNTEER PROGRAM BENEFITS:

a. GENERAL VOLUNTEERS (this section should include community volunteer, student intern, groups, corporations, etc.)

No. Vol. <u>10</u>	Hours <u>1029.2</u>	x	\$16.54	=	<u>17,022.96</u>
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Types of work performed by GENERAL VOLUNTEERS in this category:

Clerical functions including filing, typing, data entry, photocopying, reception duties – answering phones, taking messages, etc. Student Interns for Vet – assisted with necropsies and the posting of results. Student Intern for Civil Penalties – assisted with Civil Penalty Matters and Administrative Actions.

b. INSTITUTIONAL VOLUNTEERS (this section should include court referrals, honor camp inmates, PIC/RETC, GAIN, etc.)

No. Vol. <u>0</u>	Hours <u>0</u>	x	\$16.54	=	<u>00.00</u>
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c. SPECIALIZED VOLUNTEERS (this section should include utilization of Special Volunteers in positions requiring specific skills and/or expertise levels, for example, an attorney, physician, sports figure or celebrity). These specialized positions have verifiable compensation levels (VCL). If you have such a volunteer, please indicate the position, hours and compensation level below.

<u>Position</u>	<u>Hours</u>	x	<u>VCL</u>	=	<u>Dollar Benefit</u>
<u>Water Shed Mgmt Tech</u>	<u>317</u>	x	<u>25.00</u>	=	<u>\$7,925.00</u>

No. Vol. <u>10</u>	Hours <u>317</u>	x	\$25.00	=	<u>\$7,925.00</u>
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Types of work performed by SPECIALIZED VOLUNTEERS in this category:

Assigned to prescribed Burn Team; assist in ignition and controlling fires; respond to wild fire and protect property.

d. TOTALS OF DEPARTMENT VOLUNTEERS (from above):

	<u>No. of Volunteers</u>	<u>Hours</u>	<u>Dollar Benefit</u>
2a:	<u>10</u>	<u>1,029.2</u>	\$ <u>17,022.96</u>
2b:	<u>0</u>	<u>0</u>	\$ <u>0</u>
2c:	<u>10</u>	<u>317.0</u>	\$ <u>7,925.00</u>

Totals:	<u>20</u>	<u>1,346.2</u>	\$ <u>24,947.96</u>
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3. DONATIONS TO VOLUNTEER PROGRAM:

Please list all donations to the department's Volunteer Program including monetary donations and tangible/intangible items. Items such as computers, airtime, transportation, books, etc. Please assign a fair market value to each and add to the total value of the donations section.

<u>Item Donated</u>	<u>Value</u>	<u>Item Donated</u>	<u>Value</u>
<u> </u>	\$ <u> </u>	<u> </u>	\$ <u> </u>
<u> </u>	\$ <u> </u>	<u> </u>	\$ <u> </u>

TOTAL VALUE: 00.00

4. VOLUNTEER PROGRAM COSTS:

- a. Cost of direct supervision of volunteers (total hours of direct supervision times hourly rate of staff person(s) directly supervising program volunteers.

Hours 413.5 x Rate \$29.23 = \$12,086.61

- b. Cost of program coordination (total hours of program coordination times hourly rate of coordinator(s). This section should include coordination of staff, compiling statistics, job description preparation, volunteer placements and recognition, etc.

Hours 25 x Rate \$16.65 = \$ 416.25

- c. Other program costs (volunteer training materials/supplies, recognition costs, etc.)

Item	Cost

TOTAL OF OTHER PROGRAM COSTS =

\$ 00.00

- d. TOTAL OF VOLUNTEER PROGRAM COST =

\$ 12,502.86

5. NET BENEFIT TO DEPARTMENT FROM VOLUNTEER PROGRAM:

a. Total Dollar Benefits of Volunteers, Item 2d (Page 2) \$ 24,947.96

b. Total of Donations to Volunteer Program, Item 3 (Page 2) \$

ADD a + b \$

c. Subtract Total of Volunteer Program Costs, Item 4d (Page 3) (\$ 12,502.86)

TOTAL PROGRAM BENEFIT \$ 12,445.10

6. RECRUITING:

Please describe your recruiting programs:

This department does not have a formally established recruiting program for volunteer services. The department staff directly and indirectly advertises the function and goals of the department and participation at job fairs may interest many students and non-students who then call to volunteer services. Other sources of volunteers include the Regional Occupational Program (ROP), Mesa College, UCSD, and SDSU who periodically send students for volunteer services as part of the required internship program for registered Vet. Techs.

7. SPECIAL VOLUNTEER PROGRAM ACTIVITIES/ACHIEVEMENTS:

Please describe any special activities and/or achievements your program was involved in during the period of this report:

N/A

8. VOLUNTEER PROGRAM GOALS FOR FISCAL YEAR 2003 – 04:

Please describe your program goals. Include activities, number of volunteers, recruitment, training, recognition and other goals:

Provide more opportunities for volunteers to help serve and protect the public and industry of San Diego County with pride and a spirit of cooperation. We would like to increase the number of volunteers to at least 35. We currently recognize our volunteers by issuing certificates of appreciation.

9. GENERAL INFORMATION:

Name of Person Completing Report: Linda Goff

Phone Number: (858) 694-2780 Mail Stop 01 E-Mail Linda.Goff@SDCounty.ca.gov

Volunteer Coordinator: Linda Goff

Phone Number: same as above Mail Stop 01 E-Mail Linda.Goff@SDCounty.ca.gov

10. DEPARTMENT CERTIFICATION:

David Kruggs for Kathleen A. Thurner 7-17-03
DEPARTMENT HEAD SIGNATURE DATE

Please return this report by Friday, July 18, 2003, to the Clerk of the Board Department: MS A-45; 1600 Pacific Highway #402, San Diego, CA 92101; FAX (619) 685-2259.